



PREVENTION AND PROTECTION MEASURES AGAINST SARS-COV-2 FOR THE RESUMPTION OF EDUCATIONAL AND SCHOOL ACTIVITIES A.S. 2020-21

This document was drawn up on the basis of the guidelines provided for in the 2020/21 School Plan of MIUR for the resumption of educational and school activities, on the basis of the indications of the Istituto Superiore di Sanità aimed at preventing infection from SARS CoV 2 (ISS Report Covid-19 n.58 / 2020) and the indications for the prevention of COVID-19 cases of the Ministry of Health (Mds) and the Scientific Technical Committee (CTS).

All the safety measures adopted are integrated in the DVR (Risk Assessment Document) in a specific additional attachment dedicated to the fight against SARS-CoV-2 infection, by the school safety committee (formed by the employer, RSPP, competent doctor and RLS) and the school doctor.

GENERAL ORGANIZATIONAL MEASURES

1) Daily access, methods of accompaniment and collection of children

The precondition for the presence at the school of students and of all staff working in various capacities is:

- **the absence of respiratory symptoms and / or body temperature above 37.5 ° C;**
- **have not been in quarantine or home isolation in the past 14 days;**
- **have not been in contact with positive people, as far as you know, in the last 14 days.**

In case of respiratory symptoms it is necessary to contact your pediatrician of free choice or the family doctor. Therefore, reference is made to individual responsibility with respect to the state of health of oneself or of minors entrusted to parental responsibility.

Access:

- carers of children are allowed only up to the entrance area of each school site (exceptions necessary for the setting of children in the nursery and infancy, respecting all the health and hygiene precautions and social distancing between adults; in this case the access to the structure is allowed to only one parent / companion). It is suggested that the parent or companion is preferably always the same.
- to avoid gatherings, one person at a time is allowed to enter the school offices, for justified reasons (payments and administrative documents)

Children over the age of 6 must wear **masks** (surgical or community masks provided by them) for access to school. Since the desks in the classrooms have been suitably arranged so that the spacing of 1 meter between the pupils' mouth rims (distance from mouth to mouth) is guaranteed, pupils will not have to wear a mask during class hours. The mask must be used in transitions inside the school, in outdoor spaces and whenever it is not possible to maintain the distance of 1 meter

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1) **Entrance and reception**

The entry procedure involves triage through:

- **hand sanitation with hydroalcoholic gel (at the entrance to the facility or classroom / section)**
- **verification of body temperature with a non-contact thermometer.**

In order to avoid crowds, the following entry points are provided:

- San Gallo campus: primary school pupils belonging to classes 1 ° A, 1 ° B, 2 ° C, 3 ° A, 2 ° B and 3 ° B will enter through the panic doors overlooking the courtyard (in this case the triage operations are conducted by the teachers of the class); 2nd A class will access from the main entrance of the building (for which the teacher will welcome the students directly into the classroom, after they have carried out the triage at the entrance).

The children of the kindergarten will be able to access from the main entrance of the school, only those of 3 years can be accompanied by a parent / carer (preferably always the same), while the children of 4 and 5 years, once the measurement has been made of the temperature at the entrance, will be accompanied in small groups by a school assistant and entrusted to the teachers who will take care of the sanitation of their hands.

The children of the Matisse kindergarten (located inside the structure), once the triage has been carried out at the main entrance of the site, will be accompanied by a parent / companion.

The children of the Mirò nursery (located outside with the entrance to the courtyard) will be able to access the facility accompanied by a parent / companion. The triage operations for the Nido Mirò kindergarten will be conducted directly by the educators.

- Matteotti campus: for primary school, the entrance will take place from number 52 and the triage operations will take place in the stairwell in front of the glass door in the atrium and will be coordinated by two people from the front office and a school assistant. Once the triage has been carried out, the children will reach their classrooms where the teachers will be waiting for them.

For lower secondary schools, entry will take place from number 50 and the triage operations will be coordinated by the front office person in the atrium in front of the front office.

- Lupi capus: parents will deliver the children to the school entrance before the sliding glass door, where the triage operations will be carried out. They will then be accompanied in their respective sections. Only for the 3-year-old section, the parent will be allowed access inside the facility for the time of insertion

To facilitate the organizational measures suitable for limiting the infection and tracking any cases, at the entrance of each office, a **register of the attendance of the people who access the structure** to carry out payment transactions and / or administrative acts and for any figures is placed /external suppliers. It will not be necessary for this register to be completed and signed by the parents or carers of the children of the nursery and kindergarten, who will only be measured the temperature.

2) **Exit**

In order to avoid crowds, the following exit points are provided:

- San Gallo campus: primary school pupils belonging to classes 1 ° A, 1 ° B, 2 ° C, 3 ° A, 2 ° B and 3 ° B will come out through the panic doors that overlook the courtyard. Parents / persons authorized to collect children in class 2 A can stop at the front office at the main entrance of the school and ask to call their child to class for collection.

Parents / persons authorized to collect children from kindergarten (for all three sections) and nursery school will be able to access the facility, after checking the temperature at the main entrance of the school, and pick up the children in section.

- Matteotti campus: from 4.15 pm the parents of the primary school will be able to access the front office secretariat and ask that their child be called for collection.

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The pupils of the lower secondary school who have applied for autonomous exit will be accompanied to the gate of number 50 by their teachers. For others, parents / persons authorized to collect will be allowed to access the front office, where the assistant will call the students for collection.

- *Lupi campus*: parents will be able to access the school entrance before the sliding glass door and the front office secretary will return the children.

3) *Pre and post school*

To allow contact traceability, the pre and post school service will work by reservation, to be made at the beginning of the school year for the following times.

PRE-school hours → from 7.30 to 8.00 am

(For the whole school) Those enrolled in the service will be greeted by a school operator who will carry out the triage operations at the entrance and will be able to stay in a dedicated space. If there is a large number of members, groups will be organized to allow traceability and social distancing. At 8.00 the pupils of the primary and lower secondary classes will go to their respective classes.

For Kindergarten San Gallo e Lupi → from 8.00 to 8.30 the children will stay in their own section. From 8.30 onwards each section is divided into two subgroups.

POST school time → from 5.00 to 6.00 pm

Primary school San Gallo and Matteotti → from the end of the lessons and until 5.00 pm the students will remain in their classrooms. From 5.00 to 5.30 pm pupils will be grouped by class (the first with the first, the second with the second, etc.). From 5.30 to 6.00 the students will be gathered in a single group maintaining the rules of social distancing.

Kindergarten San Gallo and Lupi → until 5.00 pm the children will remain in their own subgroups. From 5.00 to 5.30 pm the children are gathered by sections. From 5.30 to 6.00 pm they meet in a single group.

Middle school → the pupils who will have the autonomous exit will be accompanied to the exit, while those who will remain at school after the end of the lessons and those who will use the after school service based on the enrolled students will be divided into groups to allow tracking and social distancing.

4) *Organization of spaces for educational and didactic activities*

The layout of the classrooms intended for teaching has been revised with a remodeling of the desks, seats and school furnishings, in order to ensure the spacing of at least 1 meter between the mouth rhymes of the students, calculated from the sitting position at the desk by the student and 2 linear meters between the teacher and the pupil in the interactive area of the chair.

In the common areas, recreation areas, corridors, there are paths that guarantee the distancing between people, limiting gatherings, also through special signs.

For the performance of recreation, motor activities and scheduled educational activities, where possible and compatibly with the structural, safety and weather variables, outdoor activities will be privileged, enhancing the outdoor space as an alternative learning opportunity.

The available spaces (sections, laboratories, gardens, etc.) are converted into distinct and separate spaces to permanently accommodate groups of relationships and games. Shifts are organized for the use of the spaces and frequent and adequate ventilation is guaranteed. Outdoor spaces will be privileged by organizing space and shifts.

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For the school lunch, the meal is eaten in the classroom. Before and after meals, the classrooms are sanitized and ventilated.

The rest area (for the children of the nursery and kindergarten) is organized ensuring a cleanliness of the spaces and proper and constant ventilation before and after use.

5) Stability of groups (peculiarities for nursery and kindergarten)

The division of the section groups into "islands" is envisaged, without the possibility of meeting between the groups, in order to allow the traceability of contacts.

MONITORING SYSTEM FOR PUPILS AND SCHOOL STAFF

For the purpose of early identification of suspected cases, the following is envisaged:

- a system for monitoring the state of health of pupils and school staff;
- the involvement of families in carrying out the control of the child / student's body temperature at home every day before going to school;
- the measurement of body temperature at the entrance to school and when needed (eg. Sickness in school of a student or a school operator), by the school staff identified, through the use of thermometers that do not require contact;
- the collaboration of parents in contacting their own doctor (PLS or GP) for the operations connected with the clinical evaluation and the possible prescription of the nasopharyngeal swab.

As foreseen in the ISS Covid-19 Report n. 58/2020 the school:

- identified for each location school contact persons for COVID-19 and substitutes adequately trained on the procedures to be followed (for the St. Gallen branch Dr. Chiara Banci, for the Lupi branch Dott.ssa Beatrice Salvadori, for the Matteotti Dr. Alessandra Pino)
- keeps a register of the pupils and staff of each class group and of any contact that may exist between pupils and staff of different classes (eg record substitutes, temporary and / or exceptional movements of students between classes, etc. .) to facilitate the identification of close contacts by the DdP of the ASL with territorial jurisdiction;
- requests the collaboration of parents to send timely communication of any absences for health reasons in order to detect any clusters of absences in the same class
- requires families and school workers to immediately notify the head teacher and school contact person for COVID-19 in the event that, respectively, a pupil or a member of the staff are close contacts of a confirmed COVID-19 case.

In each school location there is an environment dedicated to the reception and isolation of any subjects who may exhibit symptoms compatible with Covid-19.

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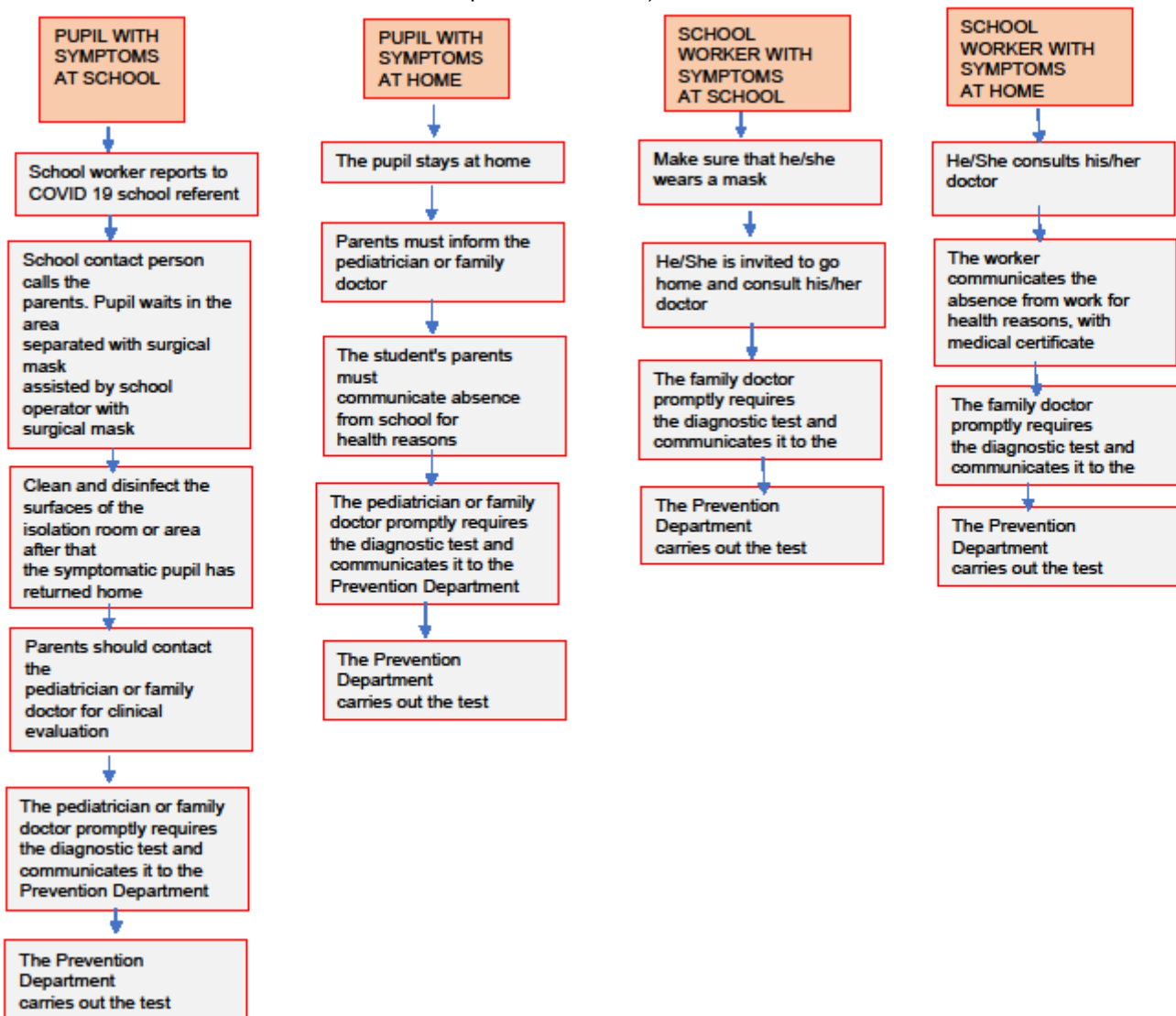


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PROCEDURES TO BE ADOPTED FOR POSSIBLE APPEARANCE OF COVID-19 CASES AND OUTBREAKS

Here below is a summary of the procedures to be adopted for any emergence of cases and outbreaks from Covid-19 (Source: Attachment 1 of the ISS Covid-19 Report no. 58/2020)



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THE GENERAL PRINCIPLES OF HYGIENE AND CLEANING

Kindergarten ensures daily cleaning and periodic sanitization of the premises, environments, workstations and common and play areas. **It undertakes to:**

- ensure an adequate rate of ventilation and air exchange;
- thoroughly clean surfaces, objects, etc with water and neutral detergents;
- disinfect with suitable, registered and authorized virucidal products.

In particular, regular and accurate sanitization of surfaces with high frequency of contact (e.g. doors, handles, tables, games, etc.) is envisaged using virucid detergent products - sodium hypochlorite 0.1% or ethanol (ethyl alcohol) at 70% or other concentration.

The toilets are cleaned after each time they have been used, and at least daily "disinfection" with chlorine-based products at a concentration of 0.1% and 0.5% of active chlorine (bleach) or with other disinfectant products with virucidal activity.

Thorough cleaning operations are carried out on a daily basis.

All the games in cloth, cuddly toys and books that cannot be sanitized and risk becoming vectors of contagion are expected to be removed from the reach of children.

Cleaning at the end of service and periodic sanitization of keyboards, touch screens, mice, keyboards of vending machines for drinks and snacks with appropriate detergents, both in offices and in classrooms, are guaranteed. Periodic sanitization and daily cleaning with canteen room detergents is guaranteed.

STAFF TRAINING

To ensure maximum safety, a voluntary serological screening has been promoted for all school staff.

Before accessing their workstations, **school staff are trained on internal organizational procedures aimed at containing COVID-19, as well as on the aspects of using personal protective equipment and hygiene and sanitation measures.** Training is provided by the school's ASP with the collaboration of the competent doctor and the school pediatrician.

SPECIAL ATTENTIONS FOR THE RECEPTION OF PUPILS WITH DISABILITIES

In the awareness of the particular difficulties that the restrictive measures to contain the infections have entailed for children and adolescents with disabilities, and of the need to include them in a gradual recovery of sociality, particular attention and care are addressed to the definition of activity methods and safety measures specific to involve them in summer activities.

The personnel involved is adequately trained also in the face of the different ways of organizing activities, also taking into account the difficulties of maintaining the distance, as well as the need to accompany children and adolescents with disabilities in understanding the meaning of the precautionary measures.

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